

**AGENDA:** State Collaborative for System of Care  
**CHAIRPERSONS:** Joel Rosch and Pat Solomon

**DATE:** 2/28/03  
**START TIME:** 9:00 a.m.

**LOCATION:** **Child Advocacy Institute**

**END TIME:** 11:00 a.m.

NAME	PRESENT	NAME	PRESENT	NAME	PRESENT
Al Deitch, DOA-YA&I		Joann Haggerty, CAI	<b>X</b>	Tina Howard GCC	<b>X</b>
Austin Connors, ARCCFS	<b>X</b>	JoAnn Lamm, DSS		Steve Shore, NCPS	
Beth Melcher, NCAMI		Joel Rosch, CCFP	<b>X</b>	Susan Coleman, WCH	
Beverly Hester, WCH	<b>X</b>	John R. Hayes, F.United		Susan Robinson, DMH-CF	<b>X</b>
Brad Trotter, DHOH-DMH	<b>X</b>	John Tote, MHA		Susan Whitten, DJJDP	
Carol Duncan-Clayton, CCP		Kirstin Frescoln, AOC	<b>X</b>	Tara Larson, DMH/DD/SA	
Carol Robertson, DMA		Lana Dial, AOC		William Hussey, MHPC	
Carol Tant, WCHS		Larry Hayes, DJJDP			
Carolyn Wiser, DMA		Lee Lewis, DMH-SA	<b>X</b>		
Cheryl Waller, CSHS		Linda Gunn-Jones, DMH		<b>OTHERS:</b>	
Connie Hawkins, ECAC		Linda Swann, NAMI		Charlotte Craver, Value Options	<b>X</b>
David Horowitz, TPC		Lynda Richard, DMH-DD		Mike Lancaster, Value Options	<b>X</b>
Diann Irwin, DPI		Marie Britt, DMA	<b>X</b>	Maria Fernandez, DMH-CFS	<b>X</b>
Don Herring, DMH-CFS		Mark O'Donnell, DMH/CF	<b>X</b>	Tasha Clay	<b>X</b>
Donn Hargrove, DJJDP		Martin Pharr, DJJDP		Genivieve Offoha	<b>X</b>
Elizabeth Brown, DMH		Michael Owens, NCCCP	<b>X</b>	Joanne Scaturro	<b>X</b>
Jan Hood, AOC		Michael Schweitzer, DJJDP		Flo Stein	<b>X</b>
Jane Volland, GAL		Michelle Zechmann, GCC			
Jennifer Mahan, MHANC	<b>X</b>	Pat Solomon, F.United	<b>X</b>		
Jennifer Sullivan, NASW		Robin Huffman, NCPA			
Judy Ritchie, MHA		Sally Cameron, NCPA			
		Sandra Sink, DSS	<b>X</b>		
		Stephanie Alexander, DMH			

TOPIC	DISCUSSION/FINDINGS	ACTION by Whom and When
<b>(1) Welcome &amp; Introductions</b> <b>(2) Approval of Minutes</b>	<p>Introductions were completed. Special notice was given to Joanne Scaturro from DSS, Children's Services who will be working on training for the Division. Flo Stein attended on behalf of Rich Visingardi.</p> <p>Minutes were read and approved.</p>	
<b>(3) Children's Study Bill</b>	<p>Jennifer Mahan shared information regarding a Legislative Study Bill brought before the Oversight Committee on MHDDSAS by Rep. Insko that would review over the next two years what legislation may be required to better meet the needs of children and families with complex needs. It would "survey and analyze evidence based best practice" and make recommendations for; "system wide adoption" of best practice, "reducing duplication and identifying barriers," "recommend changes to NC service systems ...that will promote meaningful and effective interagency collaboration and satisfactory outcomes for children," and "provide estimates on fiscal impact."</p>	<p>Anyone wanting to influence the Study Bill should contact Rep. Insko directly or get the information to Jennifer Mahan very soon.</p> <p><a href="http://www.ncleg.net/html2003/bills/CurrentVersion/house/hbil0169.full.html">www.ncleg.net/html2003/bills/CurrentVersion/house/hbil0169.full.html</a></p>
<b>(4) Results of DJJDP-DMH Pilot Project – Stephanie Alexander</b>	<p>Susan Robinson provided an update on the DJJDP/DMH Pilot project conducted in Guilford Co.. Findings were presented to Secretaries Sweat and Hooker-Odom in December 2002. Guilford was an urban area with a high YDC commitment rate but was also a SOC grant site. A file review revealed that 47 youth committed to YDC had mental</p>	<ul style="list-style-type: none"> <li>• Further examination is needed to determine what factors contributed to this outcome versus the more desirable outcome of maintaining a youth in his/her own home and community.</li> </ul>

	health needs. Eight charts were not found. Out of the remaining 39, only three were identified as CTSPeligible, only one was brought into GIFTTS (the Guilford SOC grant program). The record review presented many opportunities for improvement and system change. See attached report.	<ul style="list-style-type: none"> <li>Jan Hood (AOC) proposed that she do a court file review to determine what information was provided to judges prior to the YDC commitment.</li> </ul>
<b>(5) Reports on Racial Disparity and Costs for FACES sites – Mark O'Donnell and Maria Fernandez</b>	Maria Fernandez presented the SOC grant site data analysis of racial disparity. See attached reports.	Asked that Dr. Fernandez return for the 3/28/03 Collaborative meeting to share what the data analysis shows may be a predictor of success.
<b>(5) State Plan Update – Flo Stein</b>	Flo Stein provided an update on the State Plan. DMHDDSAS employees will receive their new assignments by Monday, March 3. There are three new documents available on the website. The Adult MH “best practices” document that should be viewed as a model of what will be produced for SAS, DD and children, a document outlining the form and function of case management (a service separated from the “audit” functions previously required of AMH case workers) and a document on systems design that represents the final draft of the role and function of a LME. Payment to providers will be based upon determination of a “best practice” service – what produces the best outcomes for the most people at the best prices. Billing will also move toward paying for a “person centered plan” of wrapped or bundled services rather than individual or discrete services. Each LME will be paid a flat, per-person administrative fee of 8 – 8 ½%. All LME business plans are currently being evaluated but there is a recognition that plans submitted are based upon an earlier version of the State Plan.	Review DMHDDSAS website for updated information.
<b>(6) Group Home Bill Communications Committee Update - Stephanie Alexander</b>	SB 163 Communications subgroup has been meeting. The communication protocol will include kids in birth to five and will track kids in DHHS operated schools. See attached document.	Any questions or concerns should be directed to Stephanie Alexander ASAP.
<b>(7) MOA -Updates and Clarifications– Stephanie Alexander</b>	The MOAs are still under review. The local MOA is in draft #15 and the state MOA is in draft #9. See attached documents.	DPI and DHHS still need to review and approve or send changes to Stephanie Alexander.
<b>(8) Non UCR funds Update – Joel and Pat</b>	The new billing system will allow case managers to produce invoices for services and supports outside of the traditional reimbursement system based upon an “expenditure” system.	Flo Stein will ensure a memo is produced approving non-UCR expenditures for parent supports by March 7, 2003.
<b>(9) Collaborative Standing Committee Updates – Chairs</b>  <b>Assessment</b>  <b>Training</b>  <b>Evaluation</b>  <b>Systemic Group</b>	<p><b>The Assessment subcommittee</b> has been meeting and is producing a readable table of all assessments used in each agency. The next meeting is April 3 in the Wake Human Services Center on Sunnybrook Rd from 9:00 – 11:00 in room #24.</p> <p><b>The Training subcommittee</b> is working to bring together all persons responsible for training in each discipline to have them develop a common knowledge base and develop curriculum that will support SOC and cross training. The next meeting is March 7 from 8:30 – 10:30 at the NC Council.</p> <p><b>The Systemic Issues subcommittee</b> has determined there is a need for a brochure that provides basic “what to expect” information about each child serving agency (horizontal/across disciplines) and a vertical “decision tree” document for case managers to help equalize the treatment and services each family receives. Joel Rosch has identified two students who will work to develop the brochure by May.</p>	

<b>(10) SOC Leadership Forum – Michael Owen</b> <b>Other logistics?</b>	Leadership forum will be held on May 8 and will be developed around a Padea model of learning. An inner circle of community stakeholders (Raleigh/Durham/Chapel Hill) will work through “front line” issues of how to make SOC work while an outer circle of community and state stakeholders will be invited to comment on and question what is discussed.	Michael needs names for invitations by March 17. If you give him a name, you must be willing and able to follow up with the invitee to convince him/her to attend.
<b>(11) Other Business</b>	<p>There was significant discussion of what would happen to the State Collaborative and CTSP with the reform of DMHDDSAS. Several issues were raised. There is a logistical concern of how new staff assignments will effect working relationships and assignments related to the Collaborative. There was also a concern about who will be responsible for the report on CTSP to the Legislature once Child and Family is dissolved (since they were the ones tasked with compiling the report).</p> <p>There was also discussion and concern about the possibility that CTSP funds will be eliminated and absorbed into the general DMHDDSAS budget. After some discussion, those present decided that it would be best to urge continuation of CTSP funds for a minimum of one additional year because of the collaboration and child and family team requirements attached to the money.</p>	
<b>(12) Next Meeting of Small State Collaborative Group-3/14/03 – at Child Advocacy Institute from 8:30am – 10:30am.</b>	<b>Next Meeting of entire State Collaborative – 3/28/03</b> <b>at the <u>GOVERNOR’S CRIME</u></b> <b><u>COMMISSION BUILDING</u></b>	